

# Nursery Coordinator

Eastminster Presbyterian Church  
250 N. Highland Avenue  
Pittsburgh, PA 15206  
412-361-7788

The Nursery Coordinator will implement procedures and manage the volunteer staff of the Sunday nursery program for infants-preschool children, as directed by the Minister of Discipleship.

## Essential Qualifications

Christian man or woman, 21 or older  
Love for and patience with young children  
Strong interpersonal communication skills with adults & children  
Ability to recruit, train and supervise adult and youth volunteers  
Strong organizational skills  
Enthusiastic, welcoming and reassuring  
Ability to interact effectively with a diverse range of people  
Ability to follow procedures consistently  
Punctuality  
Current Act 33 and 34 clearances  
Experience caring for groups of infants-preschool children

## To Apply

Email [office@eastminsterchurch.net](mailto:office@eastminsterchurch.net) to request an application or stop by the church office to pick up a form,  
Monday – Friday, 9am – 4pm.

**Position is part-time and available immediately.**

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